


**User Manual for Candidates  
for  
Admission  
Into  
2 Year D.El.Ed. course 2024-26**

**STATE COUNCIL OF EDUCATIONAL  
RESEARCH AND TRAINING (SCERT),  
ASSAM**

# Log in

- Visit the website <https://www.scertpet.co.in>
- Then click on the **Login** Button.



Government Of Assam  
Office Of The Director  
State Council Of Educational Research And Training (SCERT), Assam  
Kahillpara, Guwahati - 781019

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PET-2024 results are live now. [Click here to check](#)

**IMPORTANT NOTICE**

1. Opening of online submission of applications	22 <sup>th</sup> July, 2024
2. Closing of online submission of applications	18 <sup>th</sup> August, 2024
3. Downloading of admit card	From 1 <sup>st</sup> September, 2024 onwards
4. Date of Pre-Entry Test (PET) - 2024	8 <sup>th</sup> September, 2024 (Sunday)
5. Declaration of results	23 <sup>rd</sup> September, 2024

**DOWNLOADS**

SCHEDULE FOR ENTIRE ADMISSION PROCESS <a href="#">PDF</a>	📄
INFORMATION BROCHURE <a href="#">PDF</a>	📄
ADMISSION NOTICE	📄
USER MANUAL FOR ONLINE APPLICATION PROCESS	📄
LIST OF INSTITUTES & SEAT CAPACITY	📄
EXTENSION NOTICE	📄

**Age limit (as on 1<sup>st</sup> July 2024)**

Minimum age: 18	Maximum age: 34
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Note: There will be relaxation by 2 years for candidates belonging to SC, ST(P) & ST (H) categories

**Minimum education qualification**

The candidates must have passed Higher Secondary (HS) [10+2] or its equivalent examination from recognized Board/Council with at least 50% marks in aggregate excluding marks secured in the optional/extra/fourth subject.

For candidates belonging to SC/ST(P)/ST(H) category there will be relaxation of 5% of marks in aggregate excluding marks secured in the optional/extra/fourth subject.

**How to apply**

Candidates must follow the following steps during submission of online application:

1. Only the applications submitted through online portal will be accepted. No other method or offline applications will be considered by the department.
2. Applicants are advised to fill up the online application form perfectly in advance, without waiting for the last date, to avoid the last minute hassle.
3. Documents to be uploaded:  
Upload all the required documents in (.JPG/JPEG/PDF) format only.
  - Recent passport size photograph (maximum size 100 kb)
  - Signature must be taken with a black or dark blue ink on a white paper (maximum size 100 kb)
  - Certificate of proof of age (Admit Card / Certificate of H.S.L.C. / equivalent examination) (maximum size 450 kb)
  - Marksheet and Pass Certificate of Higher Secondary (H.S.) [10+2] or its equivalent examination (maximum size 450 kb)
  - Certificate of Caste from Competent Authority (if any) (maximum size 450 kb)
  - Certificate of Persons with Disability (PWD) (if any) (maximum size 450 kb)
  - Certificate of Economically Weaker Section (EWS) (if any) (maximum size 450 kb)
4. Register in the Portal using valid Mobile Number.

Note: Candidates are advised to keep their mobile number unchanged until the admission process is complete.

For eligibility criteria and other conditions, kindly read the Information Brochure & Notification very carefully.

**Application fee**

For others	₹ 600
Payment mode	Through online or UPI

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➤ Enter the Registered **Phone Number** and **Date of Birth** of the Candidate, then Click on the **Login** button.

The screenshot shows the SCERT Assam website interface. At the top, the header includes the Government of Assam logo, the Office of The Director, and the State Council Of Educational Research And Training (SCERT), Assam, Kahilipara, Guwahati - 781019. Navigation links for Home, Download, About Us, Contact Us, and Login are provided. A banner for PET-2024 results is visible. The main content area is divided into 'INSTRUCTIONS TO THE CANDIDATES' and a 'LOGIN' section. The instructions list six steps, with Step 1 being the login process. The login form includes fields for 'ENTER REGISTERED PHONE NUMBER' and 'DOB' (YYYY/MM/DD), and a 'LOGIN' button. Blue arrows point from Step 1 of the instructions to the phone number and DOB fields, and from the bottom of the instructions to the login button.

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INSTRUCTIONS TO THE CANDIDATES

- STEP 1: LOGIN USING REGISTERED MOBILE NUMBER AND DOB .
- STEP 2: RESULT OF ALLOTMENT OF INSTITUTE
- STEP 3: DOWNLOAD ALLOTMENT LETTER
- STEP 4: REPORT TO THE INSTITUTE
- STEP 5: ADMISSION & FEES PAYMENT
- STEP 6: ADMISSION CONFIRMATION

LOGIN

ENTER REGISTERED PHONE NUMBER

DOB

YYYY/MM/DD

LOGIN

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## Candidate Dashboard:

- In the dashboard candidates can see their allotted **Institution Name** and **Reporting Date and Time for Physical Admission**.
- To download the Provisional Allotment Letter, click on the **Download Button**.

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NEW PET-2024 results are live now.

Welcome, [User Name]

### Rank Card

Exam District: Jorhat

Marks Obtained in PET	Stream	District wise Rank
<b>68.00</b>	<b>Arts &amp; Others</b>	3

### Result of allotment of institute - Round 1,

**✔ Congratulations !!**  
You are allotted a seat in **ROUND 1** based on the order of your preference of institute and the marks of PET-2024 as shown below

Institution	Preference Number	Allotment letter	Admission Status
NORMAL SCHOOL, JORHAT	1	<a href="#">Download</a>	PENDING

Physical admission with document verification to be held on 01-10-2024 and 03-10-2024 (02/10/2024 Holiday) (Time 10.00 am to 05.00 pm)

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# Sample of Provisional Allotment Letter



Office of the Director  
State Council of Educational Research and Training (SCERT), Assam  
Provisional Allotment Letter for Admission into 2-year D.El.Ed. course, 2024-26

Downloaded On: 30-09-2024 18:19

Personal Details		
Registration ID:		
Roll No. of PET-2024:		
Name:		
Date of Birth:		
Father's Name:		
Stream:		
Marks Obtained in PET-2024:		
Category	OBC/MOBC	
Details of allotment of Institute		
Name of Allotted Institute	Normal School, Jorhat	
Stream	Arts & Others	
Category selected as	UR	
Preference Number	1	
Round Number of allotment of institute	1	
Reporting Institute and Schedule Details		
Reporting Institute:	The candidates should report to the allotted Institute for document verification and admission during the specified period .	
Reporting Schedule:	01/10/2024 and 03/10/2024 Time: 10:00 A.M. to 5:00 P.M. (02/10/2024, Holiday)	
You are directed to report at <b>Normal School, Jorhat</b> within the reporting schedule given above.		
Note: Based on your merit in PET-2024 and preferences of institute given by you during online counselling , you have been provisionally allotted for admission to the above institute.		
Full Signature of Candidate		
** This is a system generated allotment letter, hence doesn't require any signature. **		

- Allotted candidates must visit the allotted institutions for document verification on the dates and times specified in the allotment letter, along with all original documents.
- After the document verification and admission, the candidate will get an Admission Slip from the portal.

# Sample of Admission Slip



Office of the Director  
State Council of Educational Research and Training (SCERT), Assam

## Admission Slip

Downloaded On:

Personal Details		
Registration ID:		
Roll No. of PET:		
Name:		
Date of Birth:		
Father's Name:		
Stream:		
Marks Obtained in PET		
Category		
Sub Category(if any)		
Details of allotment of Institute		
Name of Allotted Institute	DIET, Barpeta, Howly	
Stream	Arts & Others	
Category selected as	UR	
Preference Number	2	
Round Number of allotment of institute	1	
Admission Status	Accepted	
Upgradation Status:	Dont want to upgrade	
Remarks	asasa	
You are admitted into 2 - year D.El.Ed. course for the session 2023-2025 and your admission has been confirmed by the above allotted institute.		
Sd/- Director SCERT, ASSAM		

( Please submit this provisional allotment letter along with the filled up Annexure-1 at the time of admission in the respective allotted institute. )

## **Documents Required for Physical Admission.**

- A.** Candidates will have to produce for verification following documents in original before the Principal of the concerned Teacher Education Institute (TEI) at the time of admission and submit the self-attested photocopies of same along with 1 (one) recent passport size photograph with their signature.
- i.** Certificate for proof of age. (Admit Card or certificate of H.S.L.C. / equivalent examination)
  - ii.** Pass Certificate & Mark sheet of Higher Secondary (HS) [10+2]
  - iii.** Certificate of Caste (if any) from Competent Authority.
  - iv.** Document to proof that he/she is permanent resident of Assam.
  - v.** Person with Disability (PWD) & EWS certificate (if any) issued from the Competent Authority.
- B.** All the selected candidates have to submit an undertaking to the principals of the concerned TEIs in Rs.10/- court fee paper with their signature as follows:- ----

***“I do here by declared that I have not taken any admission in other regular courses except 2-year Diploma in Elementary Education (D.El.Ed.) Course for the session 2024-26. The authority may cancel my candidature immediately with disciplinary action if anyone produce evidence of my engagement in any other regular courses or department in the same academic year and in the event of any information/document being found false or not satisfying any of the stipulated eligibility criteria for the course.”***

Signature:

Full Name:

Date:

Address:

***(N.B.: Candidate who fails to submit original relevant documents will not be admitted.)***

For any queries,  
Please contact

**+91 8638900879**

or

email id: **scertpet2024@gmail.com**